



Woking Joint Committee

Together shaping our Borough

Opportunity to ask questions of your local
Councillors for up to 30 minutes

6.00pm – 9.00pm
Wednesday, 11 November 2020

Virtual Meeting on ZOOM

Surrey County Council Appointed Members

Ayesha Azad, Woking South-West (Chairman)
Liz Bowes, Woking South East
Amanda Boote, The Byfleets
Ben Carasco, Woking North
Saj Hussain, Knaphill and Goldsworth West
Will Forster, Woking South
Colin Kemp, Goldsworth East and Horsell Village

Woking Borough Council Appointed Members

Cllr David Bittleston, Mount Hermon (Vice-Chairman)
Cllr Simon Ashall, Heathlands
Cllr Gary Elson, Pyrford
Cllr Tahir Aziz, Canalside
Cllr Ann-Marie Barker, Goldsworth Park
Cllr Graham Chrystie, Pyrford
Cllr Melanie Whitehand, Knaphill

Chief Executive
Ray Morgan
Woking Borough Council

Chief Executive
Joanna Killian
Surrey County Council

You can get involved in the following ways

Ask a question

If there is something you wish know about how your council works or what it is doing in Woking, you can ask the joint committee a question about it. Woking Joint committee provides an opportunity to raise questions, informally, up to 30 minutes before the official business of the meeting starts. If an answer cannot be given at the meeting, they will make arrangements for you to receive an answer either before or at the next formal meeting.

Write a question

You can also put your question to the joint committee in writing. The partnership committee officer must receive it a minimum of 4 working days in advance of the meeting.

When you arrive at the meeting let the partnership committee officer (detailed below) know that you are there for the answer to your question. The committee chairman will decide exactly when your answer will be given and may invite you to ask a further question, if needed, at an appropriate time in the meeting.

Get involved

Sign a petition

If you live, work or study in Woking and have a local issue of concern, you can petition the joint committee and ask it to consider taking action on your behalf. Petitions should have at least 30 signatures and should be submitted to the partnership committee officer 2 weeks before the meeting. You will be asked if you wish to outline your key concerns to the committee and will be given 3 minutes to address the meeting. Your petition may either be discussed at the meeting or alternatively, at the following meeting.

Thank you for coming to the Woking Joint Committee meeting

Your Partnership Committee Officer is here to help. If you would like to talk about something in today's meeting or have a local initiative or concern please contact them through the channels below.

Email: Nicola.Thorntonbryar@surreycc.gov.uk
Tel: 07968 834693

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting.

Thank you for your co-operation

Broadcasting on the Web

Please note the meeting will be recorded and will be broadcast live and subsequently as an archive on the Council's website (www.woking.gov.uk, www.surreycc.gov.uk/webcasts). The images and sound recording may be used for training purposes within the Council. The broadcast will be stopped if any confidential/Part II items on the agenda are reached. By entering the meeting, you are consenting to being recorded and to the possible use of those images and sound recordings for webcasting and/or training purposes.

The Chairman of the meeting has the discretion to terminate or suspend filming, if in his/her opinion continuing to do so would prejudice the proceedings of the meeting or, on advice, considers that continued filming might infringe the rights of any individual.

The agenda for the meeting is set out below.

If you would like a copy of this agenda or the attached papers in another format, e.g. large print, Braille, or another language please call Nikkie Thornton-Bryar, Partnership Committee Officer on 01483 404788 or email nicola.thorntonbryar@surreycc.gov.uk

This is a meeting in public. If you would like to attend and you have any special requirements, please contact us using the above contact details.

OPEN PUBLIC QUESTIONS

Members of the public and local businesses are invited to ask questions of Councillors about council services in the community. No advance notice is needed. If answers cannot be provided on the evening, then a written reply will be provided after the meeting.

AGENDA – (Times are for guidance only)

1 APOLOGIES FOR ABSENCE - 6.30PM

To receive any apologies for absence.

2 MINUTES OF PREVIOUS MEETING

To approve the minutes of the previous meeting held on 4 March 2020 as a correct record and agree that the Chairman signs the minutes.

(Pages 1
- 16)

3 DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter:

- i. Any disclosable pecuniary interests and / or
- ii. Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

NOTES:

- Members are bound by the Code of Conduct of the authority which appointed them to the Woking Joint Committee.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.
- SCC Members must notify SCC's Monitoring Officer of any interests disclosed at the meeting which are not already recorded in the Register of Members' Interests. WBC Members must notify WBC's Monitoring Officer of any interests disclosed at the meeting which are not already recorded in the Register of Members' Interests.

4 ELECTION OF VICE CHAIR

Due to Cllr Bittleston standing down as Leader of the Woking Borough Council, the Committee will need to elect a new Vice Chair for the Committee (Executive Level).

5 WRITTEN PUBLIC QUESTIONS - 6.45PM

To answer any questions from residents or businesses within the Woking Borough area in accordance with Standing Order 14.2. Notice should be given in writing or email to the Community Partnership and Committee Officer by 12 noon four working days before the meeting.

6 WRITTEN MEMBER QUESTIONS

To receive any written questions from members under Standing Order 13. The deadline for member questions is 12 noon four working days before the meeting.

None received as yet

7 PETITIONS

To receive any petitions in accordance with Standing Order 14.1. Notice should be given in writing or by email to the Community Partnership and Committee Officer at least 14 days before the meeting. Alternatively, the petition can be submitted on-line through Surrey County Council or Woking Borough Council's e-petitions website as long as the minimum number of signatures (30) has been reached 14 days before the meeting.

Petitions received:

- Implement a shared pedestrian and cycle path on the remainder of the south side of the A245 Parvis Road between Byfleet Queens Head and West Byfleet Highfield Road - Keith Cresswell
- Sutton Green traffic calming

8 HORSELL 20MPH SPEED LIMIT - 7PM

(Pages
17 - 22)

The 2020/21 capital schemes programme was agreed by the Woking Joint Committee at its meeting on 4 March 2020. This included an item to introduce a 20mph limit on part of Church Hill and High Street, Horsell.

Detailed design of the scheme has highlighted the advantage of including several other roads and parts of roads in the 20mph limit to reduce the amount of signing required and, from a motorist and residents' point of view, produce a more sensible scheme. These additional lengths are Lych Way, Wilson Way, Pares Close and part of Meadway Drive, including South Close.

Additional Woking Committee approval is required before these additional lengths of 20mph limit can be advertised and implemented.

9 PROPOSED PEDESTRIANISATION OF CHOBHAM ROAD AND COMMERCIAL WAY FROM THE JUNCTION WITH CHERTSEY ROAD TO THE EXISTING PEDESTRIAN ZONE IN COMMERCIAL WAY

(Pages
23 - 34)

The purpose of this report is to detail the Traffic Regulation Order (TRO) which needs to be made to facilitate the delivery of the pedestrianisation of Chobham Road and Commercial Way between Chertsey Road and the existing pedestrian zone in Commercial Way.

The pedestrianisation of this section of Chobham Road and Commercial Way is sought to enable improved pedestrian access to the town centre as well as the provision of a high quality urban environment as part of the major public realm improvements to Woking Town Centre.

10 PROPOSED PEDESTRIANISATION OF CHURCH STREET EAST FROM THE JUNCTION WITH CHOBHAM ROAD TO THE TOWN

(Pages
35 - 42)

SQUARE

The purpose of this report is to detail the Traffic Regulation Order (TRO) which needs to be made to facilitate the delivery of the pedestrianisation of Church Street East, between Chobham Road and The Town Square.

The TRO is sought to enable improved pedestrian facilities and access to the town centre as well as the provision of a high quality urban environment as part of the major public realm improvements to Woking Town Centre.

- 11 PARKING REVIEW REPORT - 7.30PM** (Pages 43 - 100)
- Surrey County Council's Parking Strategy and Implementation Team have carried out a review of on street parking restrictions within the borough of Woking and identified changes which would benefit road safety and reduce instances of obstruction and localised congestion.
- Joint Committee approval is required in order to progress these changes firstly to the stage of 'formal advertisement', where the proposed restrictions will be advertised for 28 days and open to support, comments or objections from members of the public and then to implementation.
- 12 COMMUNITY SAFETY ANNUAL REPORT - 8PM** (Pages 101 - 132)
- To provide an update on the activity and impact of the Safer Woking Partnership in the year 2019/20 and to report on community safety budget spend.
- 13 COMMUNITY INFRASTRUCTURE LEVY - ONE YEAR REVIEW - 8.20PM** (Pages 133 - 146)
- The Joint Committee at its meeting on 13 March 2019 agreed the arrangement for local communities to identify local community infrastructure projects that CIL money could be used and how Ward Councillors could make a request to the Council to secure CIL money to enable the delivery of the projects.
- The Committee agreed to review the process after one year and set this for the meeting in June 2020. Unfortunately, this was cancelled due to Covid 19, so this review has been carried forward to this meeting.
- 14 COMMUNITY INFRASTRUCTURE LEVY - FUNDING BID - KNAPHILL WARD** (Pages 147 - 152)
- The Joint Committee at its meeting on 13 March 2019 agreed the arrangement for local communities to identify local community infrastructure projects that CIL money could be used and how Ward Councillors could make a request to the Council to secure CIL money to enable the delivery of the projects.
- The Ward Councillors for Knaphill Ward have submitted an application to secure £2,000.00 to install three picnic benches, two benches and a rubbish bin at Sussex Road Playground. The new benches are intended to meet local need, enhance the overall quality of the Playground and consequently, its usability. As at 30 September 2020, £12,864.00 of CIL money had been earmarked for community projects in Knaphill Ward.

- 15 COMMUNITY INFRASTRUCTURE LEVY - FUNDING BID - ST JOHNS WARD** (Pages 153 - 158)
- The Joint Committee at its meeting on 13 March 2019 agreed the arrangement for local communities to identify local community infrastructure projects that CIL money could be used and how Ward Councillors could make a request to the Council to secure CIL money to enable the delivery of the projects.
- The Ward Councillors for St Johns Ward have submitted an application to secure **£5,600** towards the paving of the St Johns Church War Memorial Ground. The War Memorial is an important heritage asset of the local community. The War Memorial Ground is presently in disrepair, which the paving will address. Maps showing the locations of the War Memorial and the extent of the paving are in Appendix 1. As at 31 September 2020, £14,389.30 of CIL money had been earmarked for community projects in St Johns.
- 16 COMMUNITY INFRASTRUCTURE LEVY FUNDING BID - PYRFORD**
- Report to follow
- 17 TASK GROUPS AND MEMBERSHIP - 8.45PM** (Pages 159 - 170)
- The Joint Committee is asked to agree establishment, terms of reference and membership of its Task Groups.
- 18 DECISION AND ACTION TRACKER** (Pages 171 - 172)
- To review the decision tracker.
- 19 FORWARD PLAN - 8.55PM** (Pages 173 - 174)
- Members are asked to note the forward plan and the proposed dates for 2021 and to comment / provide suggestions for future agenda items.